Utah Paiute Tribal Housing Authority
565 North 100 East • Cedar City, Utah 84721 • (435) 586-1122

UTAH PAIUTE TRIBAL HOUSING AUTHORITY (UPTHA)

Job Announcement

Position Title: Skilled Housing Maintenance Worker

Status: Full-Time

Beginning Wage: Negotiable Based on Experience

Date Approved: October 21, 2026

Open Date: November 4, 2026

Close Date: December 1, 2026

General Requirements:

1. High School Graduate/GED
2. Valid Utah Driver License with no more than 1 moving violation in the past 3 years
3. Must pass a drug and alcohol screening test and background investigation
4. Must be able to regularly lift, carry, push or pull 100 pounds maximum
5. Must be able to work in extreme work environments (i.e. cold, hot, dusty, etc.)
6. Must be able to safely demonstrate the use of hand and electrical tools
7. Must be able to demonstrate safe operation of company vehicles and equipment
8. Demonstrate the use of a desk top computer and IPAD for maintenance and/or unit inspections, work times and other simple operations
9. Customer Service skill set working with tenants on a daily basis
10. Proof of skilled maintenance career with certifications, trainings, etc.
11. Must have understanding of the Native American culture and Paiute Indian Tribe of Utah

General Maintenance Personnel are required (and must demonstrate) to do the following:

Plumbing:

Change out toilet, repair or replace faucets/shower heads, install dishwashers, change out and/or repair water heaters, repair all outside taps, repair sprinkler systems including heads & valves set sprinkler timers, perform landscaping maintenance & ground work as assigned, perform other minor plumbing repairs, repair p-traps and clean out clogged sewer lines.

Electrical:

Change out light fixtures, wall plugs, switches, GFI's, change-out breakers, perform other minor electrical repairs.

General Maintenance:

Repair and finish sheetrock holes, minor roof repairs, minor siding repairs, spray paint, brush and roll-on paint, caulk & putty, hang cabinets & cabinet doors, repair cabinets & shelving and floor repair, install pre-hung doors, fit and install trim items such as doors, stairs, moldings & hardware, complete & submit work orders, change out dead bolts & door knobs. In addition, repair and replace fencing, tree trimming, take orders and stay on task, practice driver safety at all times, approach work with honesty and integrity, participate in "on-call" service, other duties as assigned.

Disclaimer: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or logical assignment to the position. This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and the requirements of the job change.

Indian Hiring Preference

Under the Indian Hiring Preference Act, the Utah Paiute Tribal Housing Authority (UPTHA) gives preference to qualified American Indian/Alaska Native applicants.

How to Apply:

Submit:

(1) UPTHA Employment Application, pick up at the UPTHA building, 565 North 100 East, Cedar City, Utah 84721 or on UPTHA website (www.upthapha.org)

(2) Resume with cover letter, along with copies of valid driver's license and proof of highest level of education achieved (unofficial transcript), or in the case of Paiute Tribal Preference (Tribal Membership Documentation).

Email to:

Director@utahpha.org

Only completed application packages will be considered.

Application packages and all documentation is due by...