



Utah Paiute Tribal Housing Authority

505 North 100 East • Cedar City, Utah 84721 • (435) 586-1122

Utah Paiute Tribal Housing Authority Board of Commissioner Meeting December 15, 2017

Meeting called to order by Betty Cuch, Chair at 10:19a.m.

Roll Call:

Betty Cuch-Board member, Chairperson- Cedar Band
Travis Duran- Board member, Vice-Chair-Shivwits Band
Toni Kanosh-Board member, Secretary- Koosharem Band (excuse absent)
Halena Blandford-Board member, Kanosh Band
Vacant-Board member, Indian Peaks Band

Other Present:

James Emery, Executive Director
Rose Black, Office Manager
Angela Broadhead, Fee Accountant
Jim Jensen, Housing Attorney (not present)

Agenda:

Motion by Halena Blandford, seconded by Travis Duran all in favor motion carries
Indian Peaks-vacant, Kanosh-Yes, Koosharem-excuse absent, Cedar-Yes, Shivwits-Yes

Fee Accountant- Angela Broadhead

2017 half of the funding was drawn down, 25% of 2018 in January or February, will be using the reserve account until 2018 funding is received, will be working on the tax credit funding and the grant received by the bank of Des Moines for January and February

Rehab \$900,000 - \$25,000 used for environment study, salary and utilities will be not charged to the grant but will use non program funding.

IHP is due in July 2018 for funding for 2019, schedule a meeting for January 29, 2018 at 10:00am for the 2019 IHP review and schedule to meet with the tribal council on Tuesday, February 20, 2018 or Friday, February 23, 2018.

Motion to approve the 2% cost of living for 2018 and excluding the new employees, and check the grade scale rate from GSA, motion by Halena Blandford, seconded by Travis Duran all in favor motion carries

Indian Peaks-vacant, Kanosh-Yes, Koosharem-excuse absent, Cedar-Yes, Shivwits-Yes

Close Session:

Motion to close regular meeting at 10:49a.m., motion by Travis Duran, seconded by Halena Blandford all in favor motion carries

Indian Peaks-vacant, Kanosh-Yes, Koosharem-excuse absent, Cedar-Yes, Shivwits-Yes

Motion to close closed session at 10:55a.m., motion by Travis Duran, seconded by Halena Blandford all in favor motion carries

Indian Peaks-vacant, Kanosh-Yes, Koosharem-excuse absent, Cedar-Yes, Shivwits-Yes

Motion to open regular meeting at 10:56a.m, motion by Travis Duran, seconded by Halena Blandford all in favor motion carries

Indian Peaks-vacant, Kanosh-Yes, Koosharem-excuse absent, Cedar-Yes, Shivwits-Yes

Housing Attorney- Jim Jensen (not present) James Emery reported in close session concerning court hearings.

Minutes:

Motion to approve minutes for September 15, 2017 with corrections motion by Travis Duran, seconded by Halena Blandford all in favor motion carries

Indian Peaks-vacant, Kanosh-Yes, Koosharem-excuse absent, Cedar-Yes, Shivwits-Yes

Lunch break – reopen meeting at 12:22p.m.

Minutes:

Motion to approve minutes for October 27, 2017 with corrections motion by Travis Duran, seconded by Halena Blandford all in favor motion carries

Indian Peaks-vacant, Kanosh-Yes, Koosharem-excuse absent, Cedar-Yes, Shivwits-Yes

Motion to approve minutes for November 17, 2017 with corrections motion by Halena Blandford, seconded by Travis Duran all in favor motion carries

Indian Peaks-vacant, Kanosh-Yes, Koosharem-excuse absent, Cedar-Yes, Shivwits-Yes

Tenant Services- Keith Garcia (See Attached)

This was a question from last months on the pest spraying for other units and band building and what areas are being sprayed. We will be spraying also for the elder/disabled and if other Tribal members or band council at their request to spray their homes and band buildings. Homeowners or Bands must contact the executive director a form needs to be filled out and completed. We will be sending out notices on the next pest spraying to the areas so they can get their requests in before we spray.

Rental program- Rose Black (See Attached)

ROSS Coordinator-

Maintenance Report (See Attached)

Executive Director- James Emery

1. Posting Housing Board meeting every third Friday each month for 2018 in the newspaper, motion by Travis Duran, seconded by Halena Blandford all in favor motion carries
Indian Peaks-vacant, Kanosh-Yes, Koosharem-excuse absent, Cedar-Yes, Shivwits-Yes
2. Hosting UNAHA meeting is still in question?
3. 29 units for rehab, update next meeting, next tax credit in the Washington County.
4. Weatherization meeting was on Tuesday, need to apply for heating assistance for approval, there are other step and a waiting list and they had questions and concerns how it would apply to homes on the reservation.
5. Upcoming Travel:
Washington DC:
UNAHA:

Would like the housing attorney to attend selected conferences, ask him if he would be interested.
6. PTO program: we will be returning back to the clock punch cards, the system we are using was not calculating their leave time correctly, sick leave was to be at 8 hours per month which was to be included monthly.
7. Audit: They will be here in January for the audit review
8. Renting the old Housing Building:
9. Feasibility study: The cost is about \$5,000.00
10. ROSS: we have not receive any word of approval
11. Law school: I will be taking a class to receive my law degree (James Emery)
12. Rental Unit: Preventive maintenance beginning January 2018

Unfinished:

Motion to approve Resolution 2017-08 for new check signer for all of housing accounts and to remove other check signer names, to be added Halena Blandford and to be removed Shawn

Westwood and Toni Pikyavit Kanosh, motion by Travis Duran, seconded Betty Cuch all in favor motion carries

Indian Peaks-vacant, Kanosh-Yes, Koosharem-excuse absent, Cedar-Yes, Shivwits-Yes

DPP budget is needed for next meeting for approval, questions concerning the cost of mileage for travel, per diem for board members to attend their band meeting.

Report on the Legal Symposium:

Rose Black and Betty Cuch attended the same class on Why Homeownership? Developing Homeownership Opportunities for Tribal Members. The Cheyenne River Housing Authority had many different categories that their members needed to go through for homeownership.

Commissioners and DPP Report:

Cedar DPP Report: No meeting in December, next meeting is January 9, 2018.

The tutoring was closed for the holidays on December 7, 2017 and to reopen on January 8, 2018, the youth coed basketball tournament is scheduled for last week in January and March 9 & 10, 2018

Shivwits DPP Report: Band meeting on December 7, 2017, next meeting is January 4, 2018. The program is doing good, looking to hire a new tutor.

Kanosh DPP Report: Band meeting on December 10, 2017, next band meeting January 14, 2017 No questions and the tutoring program will be closing for the holidays.

Koosharem DPP Report: excuse absent

Indian Peaks DPP Report: vacant

Motion to adjourned meeting at 2:24p.m., motion by Halena Blandford

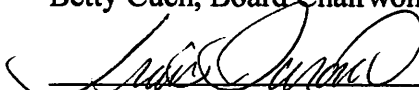
Next board meeting January 19, 2018



Betty Cuch, Board Chairwoman

1-19-18

Date



Travis Duran, Vice-Chair

1-19-2018

Date