



Utah Paiute Tribal Housing Authority
565 North 100 East • Cedar City, Utah 84721 • (435) 586-1122

**Utah Paiute Tribal Housing Authority
Board of Commissioner Meeting
October 27, 2017**

Meeting called to order by Chairperson, Betty Cuch at 11:05 am

Roll Call:

Betty Cuch- Board member, Chairperson- Cedar Band
Travis Duran-Board member, Vice-Chair- Shivwits Band
Toni Kanosh-Board member, Secretary- Koosharem Band (excuse absent)
Halena Blandford-Board member, Kanosh Band
Vacant-Board member, Indian Peaks Band

Other Present:

James Emery, Executive Director
Rose Black, Office Manager
Angela Broadhead, Fee Accountant (not present)
Jim Jensen, Housing Attorney (not present)
Latosha Mayo, Koosharem Band Chair, Representing Band

Agenda:

Motion to approve agenda October 27, 2017 all in favor, motion carries.
Indian Peaks- vacant; Shivwits-yes; Kanosh-yes; Koosharem-yes; Cedar-yes

Fee Accountant: Angela Broadhead

Review the final budget for 2017
Unit 102 in Fillmore is over budget for rehab, Unit 192 in Ivins work order charges cost is high,
and Unit 45-04 in Richfield is over budget for rehab

Closed Session:

Motion to go into a close session concerning personnel issues at 11:22 a.m. was made by Travis Duran, seconded by Halena Blandford, all in favor, motion carries
Indian Peaks- vacant; Shivwits-yes; Kanosh-yes; Koosharem-yes; Cedar-yes

Motioned to close closed session and to reopen regular board meeting at 12:29 p.m. was made by Travis Duran, seconded by Halena Blandford, all in favor, motion carries
Indian Peaks- vacant; Shivwits-yes; Kanosh-yes; Koosharem-yes; Cedar-yes

Open the maintenance position and procurement officer from October 30 – November 13, 2017 and interviews will be held on November 21, 2017 at 9:00a.m.

Check with the fee account concerning a 2% living cost increase for 2018 for employees, will be discuss more at next board meeting.

Break for lunch, resume board meeting at 1:11 p.m.

Minutes:

Minutes for August 18, 2017 was approved with correction made by Travis Duran, seconded by Halena Blandford, all favor, motion carries

Indian Peaks- vacant; Shivwits-yes; Kanosh-yes; Koosharem-yes; Cedar-yes

Motion was made to table minutes for September 15, 2017 by Travis Duran, seconded by Halena Blandford, all favor, motion carries

Indian Peaks- vacant; Shivwits-yes; Kanosh-yes; Koosharem-yes; Cedar-yes

Executive Director- James Emery

Paiute Indian Tribe of Utah, Tribal Administrator with an initiative of renting the main floor of the old Housing Building for a dentist office and eye clinic, will need to look into square feet cost of the building.

Upcoming travel: ONAP training ICDBG Implementation on November 15, 2017 in Denver, CO
Legal Symposium on December 3-5, 2017 in Las Vegas, NV

Submitted ROSS Application on October 18, 2017

Low Income Housing Tax Credit is very favorable in the preliminary scoring

Auditor has been notified and they will be doing a field visit in January 2018.

ROSS committee meeting is scheduled for November 28, 2017 at 9:00a.m.

Quarterly meeting with the tribal council in January 2018

Motion to reopen the Indian Peaks Band Drug Prevention Program made by Halena Blandford, seconded by Travis Duran, with notification that the inspection for cleaning the trailer to be approved, hiring tutors under Express before it is reopen, inventory of supplies and all other conditions be applied that has concurred with other programs to be reopened, all in favor, motion carries

Indian Peaks- vacant; Shivwits-yes; Kanosh-yes; Koosharem-yes; Cedar-yes

Motion to approve the Financial Policy and Procedure was by Halena Blandford, seconded by Travis Duran, all in favor, motion carries

Indian Peaks- vacant; Shivwits-yes; Kanosh-yes; Koosharem-yes; Cedar-yes

Tenant services- Keith Garcia (See attachment)
ROSS Coordinator- Rebecca Gaterall (See attachment)
Rental Assistance- Rose Black (See attachment)
Maintenance Report (see attachment)

Board of Commissioner Report:

Cedar Band DPP - band meeting October 10, 2017 and next band meeting November 7, 2017, Lora Tom reported on board meeting. The DPP is going fine, looking to hire another tutor, had a speaker in September and October, fundraiser with the band the annual Halloween Party, next fundraiser in the youth co-ed basketball tournament in January and March of 2018.

Shivwits Band DPP – band meeting October 5, 2017 and next band meet November 2, 2017, Reported to the band members on all the information from the Housing meeting and the DPP is going fine, would like to get more funding to finish this year. The board would like to see a budget for the next board meeting on the cost for the remaining months of 2017.

Kanosh Band DPP - band meeting October 15, 2017 and next band meeting November 12, 2017, Reported on housing meeting and Halloween Party will be held on October 28, 2017 which the DPP will be doing the kids part and the band will be doing the adults activity.

Koosharem Band DPP- band meeting October 14, 2017 and there will not be a meeting in November. Halloween party was held on October 14, 2017 and the tribe helped with the party.

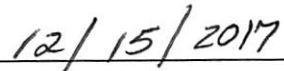
Indian Peaks Band DPP – vacant

Next meeting is November 17, 2017 at 10:00a.m.

Meeting adjourned at 3:10 pm



Betty Cuch, Board Chairwoman



Date



Travis Duran, Board Vice-Chairman



Date