



Utah Paiute Tribal Housing Authority

565 North 100 East • Cedar City, Utah 84721 • (435) 586-1122

Utah Paiute Tribal Housing Authority Board of Commissioner Meeting Friday, April 20, 2018

Meeting called to order by Chairperson, Betty Cuch at 10:17 a.m.

Roll Call:

Cedar Band: Betty Cuch, Board member, Board Chairperson
Shivwits Band: Travis Duran, Board member, Board Vice-Chair
Koosharem Band: Toni Kanosh, Board member, Board Secretary
Kanosh Band: Halena Blandford, Board member, (late in at 1:45pm)
Indian Peaks Band: Vacant-Board member,

Other Presents:

James Emery, Executive Director
Rose Black, Office Manager
Angela Broadhead, Fee Accountant

Agenda:

Motion to approve the Agenda made by Travis Duran seconded by Halena Blandford, all in favor motion carries

Indian Peaks-Vacant; Shivwits-Yes; Kanosh-late; Koosharem-Yes; Cedar-Yes

Closed Session:

Motion to close regular board meeting at 10:30a.m. made by Travis Duran seconded by Toni Kanosh, all in favor motion carries

Indian Peaks-Vacant; Shivwits-Yes; Kanosh-late; Koosharem-Yes; Cedar-Yes

Motion to close closed session at 11:40a.m. made by Travis Duran seconded by Toni Kanosh, all in favor motion carries

Indian Peaks-Vacant; Shivwits-Yes; Kanosh-late; Koosharem-Yes; Cedar-Yes

Three letters to tenants within 10 working days and copy to the board members.

Minutes:

Motion to Approve March 16, 2018 minutes made by Travis Duran seconded by Halena Blandford, all in favor motion carries

Indian Peaks-Vacant; Shivwits-Yes; Kanosh-yes; Koosharem-Yes; Cedar-Yes

Fee Accountant Report:

25% drawn down for 2017, May 14 & 15, 2018

IHP, APR, Tax Credit and ICDBG grant

50% on budget for this year

All hours that are worked on for the tax credit will need to be reimbursed

Executive Director Report:

1. Letter from HUD received March 23, 2018: Review of Annual Performance Report for Program Year Ended September 30, 2017 (see attached letter)

APR – Section 1 Self-Monitoring will need a policy in place of self-monitoring and not just a check list of self-monitoring,

HUD is trying to get more involved with our programs and cost. Down Payment Assistance is our program and we can cut that program out any time and not HUD programs.

NPONAP looks forward to working with us for technical assistance and Housing will set up a date for the technical assistance and the will be submitted by April 30, 2018.

2. Motion to purchase the 2014 Ford E350 Super Duty Passenger XLT Van 3D for the Drug Prevention Program (DPP) and will be park here at the Housing compound made by Travis Duran seconded by Halena Blandford all in favor motion carries
Indian Peaks-Vacant; Shivwits-Yes; Kanosh-Yes; Koosharem-Yes; Cedar-Yes

Motion to purchase a 5x8 enclosed cargo trailer for the Drug Prevention Program (DPP) and will be park here at the Housing compound made by Travis Duran seconded by Toni Kanosh all in favor, motion carries

Indian Peaks-Vacant; Shivwits-Yes; Kanosh-Yes; Koosharem-Yes; Cedar-Yes

3. Staff retreat Tuesday, July 17, 2018 on Cedar Mountain, staff will have a safety training and the board will have dinner at Milts with the staff.

4. LIHTC: There are two contractors manager bidding for the rehab homes with Travois, **one is Tom Mortensen from California** will complete the project within two months and Indian Preference Company Black Wolf Construction manager from Minnesota.

Motion to go with Black Wolf Construction manager at \$1.8m, made by Toni Kanosh seconded by Travis Duran all in favor, motion carries

Indian Peaks-Vacant; Shivwits-Yes; Kanosh-Yes; Koosharem-Yes; Cedar-Yes

We will be doing 17 homes, but one is over income and one is meth contaminated but we can do the one that is over income and the meth home will be work on, will need a brochure of information concerning the issue on the meth units for the tenants to be informed.

Motion to board up Unit 69-09 effective immediately with no items to be removed from premises because the items are contaminated, made by Halena Blandford, seconded by Toni Kanosh all in favor motion carries

Indian Peaks-Vacant; Shivwits-Yes; Kanosh-Yes; Koosharem-Yes; Cedar-Yes

Letter to the community in the area about the contaminated home and will be posted on the home and also a letter will go to the tribal council.

Motion to have all units tested for meth for June 1, 2018, made by Toni Kanosh seconded by Travis Duran All in favor, motion carries.

Indian Peaks-Vacant; Shivwits-Yes; Kanosh-Yes; Koosharem-Yes; Cedar-Yes

Investigate on a property in the Iron County area under tax credit for a 6 units housing for the Elderly/Disabled and plan ahead for the project in the band areas.

5. No NOFA letter released

6. Interviews on April 27, 2018 at 10:00a.m. for the Housing Outreach Coordinator Position.

7. Upcoming travel (see attachment)

Review the staff reports (see attachment)

Increase of Fair Market Rent by \$50.00.

Youth campout at Posey Lake on June 21-24, 2018 review the itinerary and equipment lists.

Youth gathering budget for Friday, June 8, 2018 will be reviewed.

Contaminated homes: 2 homes in Cedar area, 1 in St George and 1 in Ivins.

Would like to have an assistant to work with Keith on the meth testing.

There are 168 units and lost 4 units to meth problems and all the units were last tested for meth in 2010, the tribal members need to be aware of the meth issues or other substance, to have the attorney look into evicting, the tenants, also to include the cost of damages and to be evicted of the units.

Motion is to have all UPTHA housing units tested for meth, inform the tenants and to start testing in June 1, 2018, made by Toni Kanosh seconded by Travis Duran, all in favor, motion carries.

Indian Peaks-Vacant; Shivwits-Yes; Kanosh-Yes; Koosharem-Yes; Cedar-Yes

Board of Commissioners and DPP Report:

Cedar Band DPP Report: Band meeting April 12, 2018 and next band meeting May 10, 2018

Reported on trip to California (Attached) and reported on board meeting, in the band meeting the members would like a fence around the park because people are parking next to the playground and a light at the playground, benches, basketball court, etc. and who is in charge of the infrastructure of the property. Posting signs for neighborhood watch (Shivwits has signs) and other signs. Program is going fine and last day of tutoring will be May 10, 2018 and start the remodeling in June to August the band building will be closed.

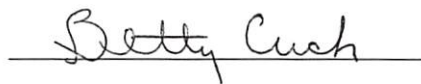
Shivwits Band DPP Report: Band meeting April 5, 2018 and next band meeting May 3, 2018
Went over notes of board meeting, DPP program is doing good and activities during the summer while school is out. Language class is being taught at the Washington County School District by Karman Grayman and camping for the youth.

Koosharem Band DPP Report: Band meeting April 21, 2018 and next band meeting
DPP program is doing good and no changes to be reported, band meeting will be held tomorrow.

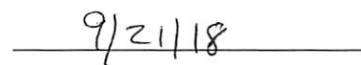
Kanosh Band DPP Report: Band meeting April 15, 2018 and next band meeting May 6, 2018
Reported on trip to California (Attached) and reported on housing, Kanosh Band would like to have the playground moved to the tutoring building, tutoring will be closed on the last day of school in May, trip to St George to go to the museum.

Indian Peaks DPP Report: vacant

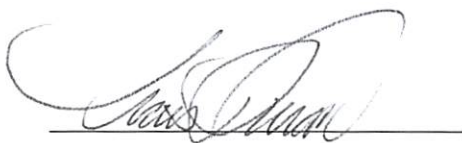
Meeting adjourned at 4:30p.m.



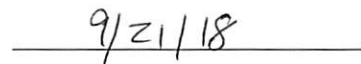
Betty Cuch, Board Chair



Date



Travis Duran, Board Vice-Chair



Date