



## *Utah Paiute Tribal Housing Authority*

*565 North 100 East • Cedar City, Utah 84721 • (435) 586-1122*

### **Utah Paiute Tribal Housing Authority Board of Commissioner Meeting August 18, 2017**

Meeting called to order by Chairperson, Betty Cuch at 10:08 am

#### **Roll Call:**

Betty Cuch- Board member, Chairperson- Cedar Band  
Travis Duran-Board member, Vice-Chair- Shivwits Band  
Toni Kanosh-Board member, Secretary- Koosharem Band  
Halena Blandford-Board member, Kanosh Band (Excuse Absent/Late)  
Vacant-Board member, Indian Peaks Band

#### **Other Present:**

James Emery, Executive Director  
Rose Black, Office Manager  
Angela Broadhead, Fee Accountant  
Jim Jensen- Housing Attorney

#### **Agenda:**

Motion to approve August 18, 2017 agenda made by Travis Duran seconded by Toni Kanosh all in favor, motion carries.

Indian Peaks- vacant; Shivwits-yes; Kanosh-excuse absent/late; Koosharem-yes; Cedar-yes

#### **Fee Accountant: Angela Broadhead**

Reported monthly financials with the board.

Announcement for an auditor firm in the RFP for this year's audit will be discussed later in the meeting.

#### **Closed Session:**

Motion to close regular meeting at 10:33 a.m., update on the Indian Peaks Lawsuit ligation, made by Toni Kanosh, seconded by Travis Duran, all in favor, motion carries.

Indian Peaks- vacant; Shivwits-yes; Kanosh-excuse absent/late; Koosharem-yes; Cedar-yes

Motion to open closed session 10:45 am, made by Travis Duran seconded by Toni Kanosh, all in favor, motion carries

A motion to request minutes from July 2014-July 2017 from Indian Peaks Band, made by Travis Duran, seconded by Toni Kanosh, all in favor motion carries

Indian Peaks- vacant; Shivwits-yes; Kanosh-excuse absent/late; Koosharem-yes; Cedar-yes

Update on former Kanosh Board of Commissioner -- court is rescheduled for September 5, 2016.

Motion to close regular meeting at 10:50 a.m., employee issues, made by Toni Kanosh, seconded by Travis Duran, all in favor, motion carries.

Indian Peaks- vacant; Shivwits-yes; Kanosh-excuse absent/late; Koosharem-yes; Cedar-yes

Motion to Close, close session at 11:59 p.m., made by Travis Duran, seconded Toni Kanosh, all in favor, motion carries.

Meeting adjourned at 12:00 p.m., too attend retirement lunch for Richard Day and to reopen meeting after 2:00 p.m.

Open meeting at 1:40 p.m., motioned by Travis Duran seconded Halena Blandford, all in favor, motion carries

Indian Peaks- vacant; Shivwits-yes; Kanosh-yes; Koosharem-yes; Cedar-yes

Motion to table July 21, 2017 minutes made by Travis Duran, seconded Halena Blandford, all in favor, motion carries.

Indian Peaks-vacant; Shivwits-yes; Kanosh-yes; Koosharem- yes; Cedar-yes

**Tenant services- Keith Garcia (See attached)**

**ROSS Coordinator- Rebecca Gatrell (See attached)**

**Rental Assistance- Rose Black (See attached)**

**Executive Director- James Emery**

Letters to go out to all mutual help home owners on the insurance, will check with Amerind concerning the insurance if there are any property damage/destruction if the coverage goes to Paiute Housing Authority or the homeowner. There were other concerns to homeowners: appraisal on the home, to accept or decline the insurance, what it covers, titles and cost for personal property insurance.

Motion to hire one maintenance supervisor and one maintenance worker to be open to everyone with Tribal preference, made by Toni Kanosh seconded Halena Blandford. All in favor, motion carries

Indian Peaks-vacant; Shivwits-yes; Kanosh-yes; Koosharem- yes; Cedar-yes

Outsourcing lawn care requires further investigation concerning liability issues and availability of lawn care companies in the band areas. Also, this initiative will require tenant cooperation and the proposed mowing service is for the front and back yards.

Motion to go with the RFP for the auditor made by Travis Duran seconded Halena Blandford All in favor, motion carries.

Indian Peaks-vacant; Shivwits-absent; Kanosh-yes; Koosharem- yes; Cedar-yes

Inspection to be completed by September 7, 2017 all tutoring buildings/trailers and all the tutors will need to attend the training and CRP training, to have the tutors complete the food handle permit before the meeting which is scheduled for September 16, 2017 and to open program after September 18, 2017.

Would like to set up a meeting with the Shivwits Band Council concern the CAVCO homes and the leases of Housing homes on the Shivwits Reservation.

Will be doing a feasibility study on the Thrift store, will be having an engineer doing a study on the property for the transitional unit project and removing all the old equipment, kitchen appliances from the old housing building.

Indian Peaks Band DPP to be re-open will be further discuss at the next board meeting.

**Board of Commissioner Report:**

Cedar Band DPP - band meeting August 8, 2017 and next band meeting September 12, 2017, had a question about the empty unit on the Cedar Band land the back yard needs to cleaned--lots of weeds.

Shivwits Band DPP – band meeting August 11, 2017 and next band meet September 7, 2017, schedule at meeting the Shivwits Band and Housing around the week of August 28-30, 2017.

Kanosh Band DPP - band meeting August 13, 2017 and next band meeting September 10, 2017, Reported on the housing meeting on the cost of legal fees of \$4,000 for the Indian Peaks lawsuit and we make sure housing staff follows all policies.

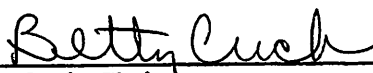
Koosharem Band DPP- August meeting cancelled and next meeting September 9, 2017

Indian Peaks Band DPP – vacant

Need to set up a schedule to meet with ROSS quarterly in October.

Next meeting is September 15, 2017

Meeting adjourned at 5:00 pm

  
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Betty Cuch, Chairwoman

10/27/2017  
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Date

  
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Travis Duran, Vice-Chair

10/27/2017  
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Date