



# *Utah Paiute Tribal Housing Authority*

*565 North 100 East • Cedar City, Utah 84721 • (435) 586-1122*

## **Utah Paiute Tribal Housing Authority Board Meeting February 19, 2016**

Meeting called to order by Chairperson Betty Cuch at 10:00 a.m.

### **Roll Call:**

Betty Cuch –Board member, Chairwomen- Cedar Band  
Travis Duran- Board member, Vice-Chair- Shivwits Band  
Toni Pikyavit –Board member, Secretary- Koosharem Band  
Halena Blandford-Board member, Kanosh Band  
Vacant Seat- Board member, Indian Peaks Band

### **Other Present:**

Representing Indian Peaks Band is Chairwoman, Jeanine Borchartd  
James Emery, Executive Director  
Jack Sawyers, Project Coordinator  
Angela Broadhead, Fee Accountant  
Ben Lubkeman, Auditor  
Rose Black, Office Manager

### **Adoption of the Agenda:**

Motion to approve agenda made by Travis Duran seconded by Betty Cuch, all in favor, motion carries

Travis Duran, yes; Halena Blandford, yes; Toni Pikyavit, yes; Betty Cuch, yes; and Vacant seat – Board member, Indian Peaks Band, representative, Jeanine Borchartd, yes.

### **Minutes:**

Motion to approve September 4, 2012 minutes made by Toni Pikyavit seconded by Betty Cuch, motion carries with 4 yays 1 abstain

Travis Duran, yes; Halena Blandford, yes; Toni Pikyavit, yes; Betty Cuch, yes; and Vacant seat – Board member, Indian Peaks Band, representative, Jeanine Borchartd, abstain.

Motion to approve December 18, 2015 minutes made by Travis Duran seconded by Halena Blandford  
Motion carries with 4 yays 1 abstain

Travis Duran, yes; Halena Blandford, yes; Toni Pikyavit, yes; Betty Cuch, yes; and Vacant seat – Board member, Indian Peaks Band, representative, Jeanine Borchardt, abstain.

Motion to approve January 4, 2016 minutes made by Halena Blandford seconded by Travis Duran  
Motion carries, with 4 yays 1 abstain

Travis Duran, yes; Halena Blandford, yes; Toni Pikyavit, yes; Betty Cuch, yes; and Vacant seat – Board member, Indian Peaks Band, representative, Jeanine Borchardt, abstain.

**Chairperson Betty Cuch Addressed:**

Just a Reminder that this is an open meeting, but if there is any type of distractions or outburst from the public. We will adjourn the meeting and go into a closed session.

**Fee Accountant Report-Angela Broadhead:** Review the budget for February, there were questions concerning the IHP in increase for the Down Payment Assistance Program by \$100,000 for four at \$25,000, program and non-programs.

Audit Report by Ben Lubkeman, there was no finding and next year will be less restricted.

The audit report with be in the office.

**Executive Director- James Emery**

Indian Community Development Block Grant (ICDBG) was approved for \$900,000.

Request for Proposals (HUD requirement) was received by Jim Jensen, Legal Counsel and Angela Broadhead, Fee Accountant.

Report on Washington D.C Trip –Having access for affordable shelter is the first step in a family to move forward. Met with Rep. Christ Stewart’s staffers, reauthorize was approved by the House, but Senator Lee from Utah oppose to approve the bill concerning the Native Hawaiians.

Want Permission to fill 4-6 bedroom homes that are empty?

Motion to approve for families to move in with exemptions to the policy was made by Travis Duran, seconded by Toni Pikyavit, motion carries, with 5 yays

Travis Duran, yes; Halena Blandford, yes; Toni Pikyavit, yes; Betty Cuch, yes; and Vacant seat – Board member, Indian Peaks Band, representative, Jeanine Borchardt, yes.

Keith will be out from March 2-16 due to Surgery. Rebecca will be filling in for him for inspections.

Low Income Housing Tax Credit and NAHASDA Compliance Training classes for Certification will be March 22-24 in Tucson, AZ.

Receptionist Position: Open February 24, 2016 and close March 16, 2016, interviews on March 28, 2016 at 9:00a.m. to review applications and interviews start at 10:00a.m., with Native preference given to Paiute Tribal Members only and James will screen the application for the top 5 applicants.

Donation requests for motivational speaker donated \$20.00 in food and softball team for \$925.00 was not approved. A letter will be sent to them that we do not have a budget setup for donations at this time.

**Project Coordinator- Jack Sawyer**

Negotiated Rule meetings  
Trip to DC for legislative conference  
ICDBG report on results  
Environmental review progress was submitted to HUD  
Purchase Order and Work Order for the staff  
IHBG report on result of HUD news release  
Update on lawsuit with the past Kanosh Board of Commissioner

**Ross Coordinator- Rebecca Gatrell**

Made a blank file for future ROSS participants  
Made a Brochure/Mailer for ROSS program  
Made a ROSS Referral form for employees to refer tenants to ROSS program  
Accompanied Rose and Keith on inspections and introduced herself as the ROSS Coordinator  
Contacted HUD ROSS program Manager, Dina Lehmann-Kim. Introduced self/UPTHA ROSS Program asked about ROSS specific training.  
We have not received any entries for the AMERIND Safety Poster Contest. We will have entries, crayons and markers at our table during the Health Fair.  
Pathway homes Training in Albuquerque was cancelled and hasn't been rescheduled yet.  
Updated onsite Resource Center Bulletin Board.  
Goals:  
Community Planning Committee with service partners and tenants.  
Community Resource Directory- Started with 5 County Association of Government Community Services Directory  
Service Coordinator Certification  
Motivational Speaker for Pow-Wow and Back to School  
Tenant Appreciation Picnic

**Tenant Service- Keith Garcia**

In January annual inspections were done in the Mall, Valley View and Washington area. There were a total of twelve homes during this month inspection 7 homes were in excellent condition and 5 five were in good condition. All homes passed this month's inspection. The next inspection will be February 9 and 11 in the Dixie Cove and Dixie Downs area west side of St. George.

New move in: Unit #162-05 in Cedar and Unit #91-09 in Cedar  
Move out: Unit # 64-03 in Cedar  
Meth test: Unit# 142-02 in Cedar and Passed

**Rental Assistance Program/Rose Black**

Certification Available 27  
Tribal Members on the waiting list: 3

Certification issued: 1

No Move in's

1 Transfer to Low Rent Program

Rental Assistant Payment to Landlords for the month: \$29,527.00

New Fair Market Rent Rates for 2016 (see Attached)

Tribal members on the Program: 28

**Cedar Band DEP Report: Betty Cuch**

Band meeting on February 10, 2016 and next meeting is March 9, 2016.

Looking to hire two tutors

Have a few kids coming to program, they are involved with activities.

Plans to take kids swimming

**Shiwits Band DEP Report: Travis Duran**

Band meeting on February 4, 2016 and next band meeting is March 3, 2016

Work with School District

Up to date with Calendar up until June 2016

**Kanosh Band DEP Report: Halena Blandford**

Band Meeting February 14, 2016 and next band meeting is March 14, 2016

Reported on Housing issues

Question from Band Members: Can Housing help with soft water for all the homes?

**Koosharem Band DEP Report: Toni Pikyavit**

Band Meeting February 13, 2016 and next band meeting is March 12, 2016

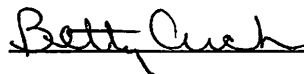
Reopened program February 22, 2016

**Indian Peak Band Report: Vacant seat for board member, representative Band Chair, Jeanine Borchardt**

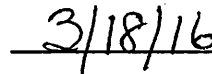
Band meeting February 28, 2016 and next band meeting March 7 or 10, 2016

Reported to band: working on the policies and the Death Policy

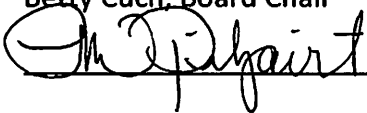
Meeting Adjourned 3:11pm

  
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Betty Cuch, Board Chair

  
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Date

  
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Toni Pikyavit, Board Secretary

Date